



## Rice & Steele Counties JOB SEEKER RESOURCES Week of Sept 5 - 9, 2022

### Workforce Development Offices will be closed on Monday, Sept 5<sup>th</sup> for Labor Day Holiday

#### The Workforce Development FARIBAULT office

**ADDRESS: 201 LYNDALE AVE SOUTH, STE #1, FARIBAULT, MN 55021**

The computers in our resource area will be available for walk-in use Tuesdays, Wednesdays, and Thursdays from 8 am – 3:30 pm. If you will require assistance on the computer (ex: need help applying for Unemployment benefits), you will need to make an appointment by calling **(507) 333-2088**. Mondays and Fridays the resource area will be closed for walk-ins and reserved for appointments only. Follow us on [Facebook](#), [Instagram](#), [Twitter](#), [YouTube](#), [LinkedIn](#), visit our website at: [www.workforcedevelopmentinc.org](http://www.workforcedevelopmentinc.org) for more information or call Stacy Kerkow-Dohmen at **507.330.2730**.

#### The Workforce Development OWATONNA office

**ADDRESS: 1850 AUSTIN ROAD, STE 102 OWATONNA, MN 55060**

**ARE YOU CURRENTLY RECEIVING UNEMPLOYMENT INSURANCE?** You may be eligible for the **Dislocated Worker program**. For more information on the program and to see if you might qualify...The office is open for walk-in use **Tuesdays and Thursdays, 8:30 AM to 3:30 PM**. Other times, on **Monday, Wednesday, and Friday, available by appointment only**. Follow us on [Facebook](#), [Instagram](#), [Twitter](#), [YouTube](#), [LinkedIn](#), visit our website at: [www.workforcedevelopmentinc.org](http://www.workforcedevelopmentinc.org) for more information or call Carrie Johnson at **507.431.3904**.

### Online Resources

#### Job Search Appointments: In-Person, Phone, or Online

Meet in person, over the phone, or online to get help in your job search. Available services include resume reviews, mock interviewing, interest assessments, career exploration, and other job search assistance. Once registered, you will be contacted by staff to determine how you will meet. Please register at: <https://www.careerforcemn.com/virtual-interactive-services-career-seekers>

[CareerForce Online Tools](#) Access interest and skills assessments, listings of jobs currently in demand during COVID-19, a resume-builder and more.

**Training Program Finder for Career Seekers:** <https://www.careerforcemn.com/training-programs>

**Creative Job Search:** If you are looking for work, you will want to participate in one of these webinar workshops to help you learn how to be successful in your job search in today's economy, get advice, and develop new strategies. Here are upcoming topics:

**Past Events:** You can view our previously recorded [CareerForce workshops and classes](#) to learn how to job search, write your resume, network, use Microsoft Office, network on LinkedIn and more. Some of these classes are also recorded in Somali.

**Creative Job Search: Job Search Over 50:** <https://www.careerforcemn.com/events/610268/creative-job-search-job-search-over-50>. This workshop focuses on practical, proven advice for workers over 50 looking to resume an established career or try something brand new! We'll discuss how resumes and interviewing techniques have changed recently, mistakes that can trip up older workers and how recent global events have actually made mature workers highly valuable.

**Northstar Digital Literacy** Access free online assessments and lessons on common computer, software, and technology skills, including Word, PowerPoint, email, internet, social media, and more. Strongly recommended: Career Search Skills under Using Technology in Daily Life.

**Online Job Search-Related Learning Modules** View eLearning classes about job search, networking, resumes and interviewing. (These are not accessible with a screen reader.)

**CareerOneStop** Find a broad range of job search resources on this U.S. Department of Labor website.

#### **For Personal Assistance**

- **English:** Email or call your local CareerForce location team. Find contact information for staff at a CareerForce location near you at [www.careerforcemn.com/locations](http://www.careerforcemn.com/locations). Our staff can help you connect to job search resources, provide assistance with interviewing and resume writing, and help you navigate various government benefits.
- **Spanish:** Josie Chavez at/al 320-905-2808 or email [josefina.chavez@state.mn.us](mailto:josefina.chavez@state.mn.us) En español: por correo electrónico [josefina.chavez@state.mn.us](mailto:josefina.chavez@state.mn.us)
- **Somali:** Ilyas Ali at 651-539-4104 or email [ilyas.ali@state.mn.us](mailto:ilyas.ali@state.mn.us) Haddii aad u baahantahay caawinaad Afsoomaali? fadlan la xiriir Ilyas Ali 651-539-4104 ama kala xiriir Emaalka [ilyas.ali@state.mn.us](mailto:ilyas.ali@state.mn.us)
- **For help with information specific to people with a criminal record,** please contact Glory Mitchell at 218-302-8409 or email [glory.mitchell@state.mn.us](mailto:glory.mitchell@state.mn.us); Dianna Martin at 651-539-4423 or email [Dianna.martin@state.mn.us](mailto:Dianna.martin@state.mn.us); Guy Brown at 952-703-3121 or email [guy.brown@state.mn.us](mailto:guy.brown@state.mn.us)
- If you have trouble connecting with your local CareerForce location, call the CareerForce Help Desk at 651-259-7500 or email [careerforce@state.mn.us](mailto:careerforce@state.mn.us).

### **Workforce Development Inc Resources**

**Are you looking for free, flexible, online training opportunities? IBM SkillsBuild is the answer!**

Through a partnership with IBM, WDI has access to a great, **FREE** online training resource called SkillsBuild. Registration is easy and only requires an email address. Once you are registered within SkillsBuild, you have access to explore over 7,000 free, online courses in a variety of areas, including topics like IT trainings, personal finance, entrepreneurship, AND MORE. You can earn badges or even certificates to add to your resume and expand your skills! Call Carrie Johnson in Owatonna at 507.431.3904, or Mohamed Hassan in Faribault at 507.332.5414 to get connected to this great resource!

### **WDI Career Cafés**

Please plan to join us each **Tuesday at 10:00 AM** for a virtual Career Café session! **What is Career Café?** Career Café is a relaxed, free networking group that connects you with other job seekers in the community, while teaching you job search skills. If you are motivated and want to get to work, JOIN US! Click this link to join each week's Zoom Meeting:

<https://us02web.zoom.us/j/89349787528?pwd=QzFGbjdVRGw4VWU4ZlIRaUY2RnBSUT09>

**Upcoming Topics include:**

- **Sept 6: Networking**
- **Sept 13: Cover Letters**

## WDI Essential Skills Video Library

Go to: [https://www.youtube.com/channel/UC\\_hTZOk4QGAD07DA3d9tLXA](https://www.youtube.com/channel/UC_hTZOk4QGAD07DA3d9tLXA)

### TRAINING RESOURCES

Interested in a **Career in HealthCare**? The **WDI Bridges to Healthcare** can help you get certified in any of the 3 following programs: Advanced Nursing Assistant Certificate, Medical Assistant, or Medical Office Professional Certificate. For more information, or to enroll, please reach out to Dawne Buttera, [DButtera@wdimn.org](mailto:DButtera@wdimn.org)

**Free GED Test Preparation classes In Owatonna:** <https://communityed.isd761.org/adult-basic-ed/ged>

**FREE MN Driver's Permit Prep class in September.** This 6-week Minnesota Driver's Permit Prep course is designed to prepare you for and pass the Minnesota Driver's Permit (Written) exam. It also serves as a refresher course for those that have already completed the Minnesota Driver's Permit exam. The course follows the Minnesota Driver's Manual chapters 1-8. Each class session includes vocabulary practice, group discussions and activities, assessment in the computerized driver permit practice exam, textbook review, and individual study through videos, worksheets, and other supplemental resources. At the end of the course, students will have the opportunity to register for the Minnesota Driver's Permit exam. **This class runs September 28 - November 10.** Wednesdays and Thursdays from 12:30-2:30pm at Roosevelt school, Owatonna. No classes running during MEA. For more information, phone: (507) 444-7921

**Free GED Test Preparation classes In Faribault,** are offered in English or Spanish: call the Faribault Education Center: 507.333.6472 or email: [Scruz@faribault.k12.mn.us](mailto:Scruz@faribault.k12.mn.us)

**English Language Class** is a program for adults seeking to improve reading, speaking, and writing the English language. **Owatonna Community Ed** offers **FREE multi-level ESL classes.** Classes typically meet four mornings a week. Classes are also available in the evening. Adults learn using both print and digital curriculum tools that help improve language skills. New language skills allow adults to make successful employment transitions, prepare for the GED, and prepare for taking college programs. <https://communityed.isd761.org/adult-basic-ed/esl-classes>

**Minnesota Second Chance Coalition is accepting applications for Driver's License Reinstatement Microgrants!** To be considered for these funds you must: be a Minnesota resident, have been involved in the criminal legal system (including court, probation, or incarceration) in the last 3 years, be applying for fines and fees issued in the state of Minnesota, plan to reinstate your driver's license in the state of MN, and Have not received a previous microgrant from MNSSCC in the past 36 months. Apply online here: [https://docs.google.com/forms/d/e/1FAIpQLSd8NVDNa3cxJfy7RzrN2hbLVal16pJqbP59S5dT\\_hB9X2wXQ/viewform](https://docs.google.com/forms/d/e/1FAIpQLSd8NVDNa3cxJfy7RzrN2hbLVal16pJqbP59S5dT_hB9X2wXQ/viewform). If you have any questions, please contact the Microgrant Advisory Committee email at [microgrants@mnsecondchance.org](mailto:microgrants@mnsecondchance.org)

**Are you interested in starting a business?** Great resources available at: [E1 Entrepreneurs First](#)

**Minnesota State Commercial Driver Academy (CDL).** Interested in earning your Commercial Driver's License (CDL)? This is a program which can help individuals obtain their CDL license. Industry partners will interview and possibly hire successful graduates as well as provide additional training to pick up where this training left off given the academy's condensed structure. This is a great opportunity to gain access to an in-demand career that pays a living wage. For more information please visit: <https://www.minnstate.edu/ws/cdlacademy/index.html> or contact Melanie Bersano at: 507.512.0494 or via email: [mbersano@wdimn.org](mailto:mbersano@wdimn.org)

**A free truck weight workshop** is scheduled for the **Owatonna Public Library**, 105 N Elm Ave., Owatonna, MN 55060, on September 19, 2022. This workshop explains in easy-to-understand terms how to comply with Minnesota's truck weight regulations at various times of the year. This class will take the guesswork out of knowing what your truck can legally haul. It will also guide you through proper truck configurations to allow the most legal weight possible. It will explain the impact of the truck's weight based on proper axle locations, tire sizes and overall dimensions. This is not a "permitting" class, but one to help truckers and companies understand and comply with an area of the law where there are many misunderstandings. There is no cost for the class which runs from 8:30 to 3 PM. Handouts and easy to understand take home materials will be provided. Registration starts at 8:30, class starts at 9:00 AM. For more information visit: <http://www.mnltap.umn.edu/training/truckweight/>  
Registration is limited and can be done at <https://bit.ly/3zDEOXn>

## HIRING EVENTS

**Strive Staffing** works with the **2<sup>nd</sup> Chance population** is hiring **Stadium Cleaner, Assemblers / Production Workers**. Please contact: [callista.saengsakda@strivestaffingmn.com](mailto:callista.saengsakda@strivestaffingmn.com)

**Ultimate Staffing Hiring Event:** 2050 Airtech Drive. Hiring for **Assemblers, Machine Operators, Paint Line**. 1<sup>st</sup> and 2<sup>nd</sup> shift available.

**Crown Cork & Seal in Faribault** is having "**Walk-in Wednesdays**" interviews on the spot.

**Doherty Staffing** has **Wednesday Hiring Events**. Every Wednesday from 9 AM – 3 PM at 146 W. Broadway Street. Hiring for **Shipping and Receiving Clerks, Assembly Technicians, Machine Operators, Machinists, Warehouse Associates, Material Handlers, CNC Machinists, and Packaging Technicians**. Earn \$16 - \$25 an hour, depending on shift, position. Direct Hire opportunities available.

**Northern Tool** in Faribault is having "**Walk-in Wednesdays**" Interviews on the spot.

**Spherion** is having "**Walk-in Wednesdays**" Hiring events. Office is open from 8:00AM - 5:00PM

- **Manufacturing; Assembly, Warehouse, Forklift, Machine Operators, Maintenance, Production, and many more!**
- \$18.00 - \$29.00 Hourly
- All shifts; 1st, 2nd, 3rd | 8 hr, 10 hr, 12 rotating.
- Direct Hire w/ Benefits; Hiring, Stay, and Referral bonuses!!

**Other Minnesota Career Fairs:** <https://www.careerforcemn.com/attend-career-fairnetworking-event>

**Rise Modular** is having **open interviews every Wednesday** from 1 PM to 3 PM in the lobby, 2355 Lemond Road, Owatonna. Current Open Positions: **Framers, Shipping/Receiving, Plumbers, HVAC Installers, Sheetrock Hangers, Sand and Painters, Journeyman Electrician, Cabinet Installers** (Willing to train various positions). **\$1500 Sign-On Bonus**, fully paid medical, dental, vision, STD, LTD and 401k match.

**Express Employment Professionals** is hiring **Assembly, Production, Packaging, Forklift, Custodian, Data Entry, Administrative Assistant, Recruiter, and more**. All shifts and experience levels available. Average pay is \$16-20/hour! We are located at 812 S Elm Ave in Owatonna. Walk ins welcome! Call/text: 507-455-3002. Apply online at: <https://www.expresspros.com/OwatonnaMN/Job-Openings.aspx>

**Doherty Staffing Agency** is hiring for **Production Workers, Material Handlers, Warehouse Associates, Machine Operators, and Machinists**. **Walk-ins welcome, every Tuesday during the month of February** between 9 AM and 3 PM. 146 W. Broadway, Owatonna. Earn \$16 - \$21 per hour. [Jobs in owatonna | Doherty Jobs](#)

## OPEN POSITIONS AVAILABLE IN BLOOMING PRAIRIE

**NEW – Johnson, Doerhoefer & Miner** is hiring a **Full-time Admin Asst** <http://johndoercpa.com/>  
Experience in MS Office, Outlook and Excel, QuickBooks and Lacerte preferred. Also, hiring **Full-time and Seasonal Tax Preparers**.

**Darrick's Preferred Auto** seeking a **Full-time Automotive Tech** <https://bit.ly/3zANz4y>  
GED or High School, 1 – 2 Yrs experience in Automotive, valid driver's license - \$20 - \$35 an hour

**Cargill:** <https://indeedhi.re/3wwBSLM>  
**Process Operator**, Operating equipment and technology tools throughout the facility which may include mixers, batching, mills, grinders, packing, weighing, palletizers, etc. High School diploma /GED, 2 years work experience. 18 or older

**Tandem Products:** <https://indeedhi.re/3N7UCqD>  
**Machine Helper 1<sup>st</sup> Shift (FT), Fabricator/Welder – 2<sup>nd</sup> shift (FT) 10 hr shifts; Machine Operator 2<sup>nd</sup> shift (FT)**

**Metal Services of Blooming Prairie: Production Welder \$17-\$22/hr (FT)** <https://indeedhi.re/3MXIN6B>  
Must be able to cut and join metals with precision from technical drawings and verbal instruction; can work solo or as a team. Strong knowledge of all types of welding processes. Familiar with Mild Steel, Stainless & Aluminum. Knowledge of working with welding tools and equipment. Skilled in operating power and hand tools. Ability to understand oral and written instructions of a technical nature. Read blueprints and drawings and take or read measurements to plan layout and procedures. Good interpersonal and teamwork skills. Able to lift in excess of fifty pounds. Knowledge of safety standards and willingness to use protective clothing (face-shield, gloves etc.).

**Prairie Manor: Business Office Manager, Licensed Social Worker** <https://bit.ly/3blkUmk>  
Contact the Business Office at 507.583.4434 to get an application.

**Dollar General:** <https://indeedhi.re/38qb1lh>  
**Lead Sales Associate (FT & PT); Sales Associate (PT); Assistant Store Manager**

**Leo Augusta Children's Academy** is hiring for several positions: **Lead Teacher, Assistant Teacher** - \$18-\$22/hr; **Paraprofessional-Program Assistant** \$16-\$18/hr (FT). Please email cover letter, application, transcripts, and 2 letters of reference to: Doug Anderson [info@leoaugusta.com](mailto:info@leoaugusta.com); 507-572-2062.

**Central Farm Service:** [www.cfscoop.com/careers](http://www.cfscoop.com/careers)

- **Customer Applicator (FT)**
- **Equipment Operator**
- **Agronomy Operations Specialist**

## OPEN POSITIONS AVAILABLE IN OWATONNA

### GOVERNMENT

**State of Minnesota** is hiring: <https://mn.gov/mmb/careers/search-for-jobs/>

- **NEW – Court Operations Associate**
- **NEW – Skills Development Specialist – Human Services Dept**
- **Highway Maintenance Worker**
- **Direct Care Behavioral Specialist**
- **Transportation Materials Technician / Inventory Control**
- **Construction Inspector – Transportation Generalist**

**Steele County** is hiring:

<https://bit.ly/30ZuBXV>

- **NEW - Appraiser**
- **NEW – Female Correctional Officer**
- **NEW – Health Services Assistant (LPN) – Detention Center**
- **NEW - Custodian**
- **Payroll Specialist**
- **Special Deputy**
- **Mounted Posse**
- **Veteran Services Van Driver**

**MN Prairie**

<http://www.mnprairie.org/Jobs.aspx>

- **NEW – Child Support Enforcement Aide**
- **NEW – Child & Family Social Worker – Child Protection**

**City of Owatonna** is hiring for:

<https://www.governmentjobs.com/careers/owatonnamn>

- **NEW – Buildings & Grounds Laborer**
- **Guest Services – Brooktree Golf Course**
- **Lead Programmer – Park & Rec**
- **Youth Program Official - Football**
- **Water Safety Instructor**

**OWATONNA - FACTORY / WAREHOUSE / MANUAL LABOR**

**Rayven, Inc** is hiring **FT Machine Operator – Weekends** <https://www.indeed.com/cmp/Rayven,-Inc.-1/jobs>

Coating Machine Operator sets up, operates, or tends machine that applies coating to roll materials such as plastic films, foils, papers, fabrics. Also hiring **Shipping & Receiving Associate, Production Manufacturing Supervisor, Machine Operator – days or nights** High school or GED, 1 – 3 years' experience; language and math High School or equivalent, 1 – 3 years' experience. \$22 an hour

**Straight River Enterprise** is hiring **Full-time Bait Shop workers**. Hours are 7 AM – 2 PM, physical requirements include standing, lifting up to 15 lbs. For more information, or to apply: [gregloswald@gmail.com](mailto:gregloswald@gmail.com)

**The Retrofit Companies** is seeking a **Warehouse Associate**

<https://indeedhi.re/3SLeOly>

High school or GED, Basic computer skills, Forklift experience. Ability to lift up to 75lbs. From \$20 an hour

**TCC Materials, Medford** is hiring:

<https://www.tccmaterials.com/about/employment/>

**Shipping and Receiving, Production Worker, Block Production Worker**. Mix, package, and ship packaged mixes in a high-speed manufacturing facility. Work with a production team to ensure quality and productivity goals are met or exceeded. High school or GED, forklift experience, computer skills, able to lift 60 lbs frequently

**Minimizer** is hiring:

<https://www.minimizer.com/employment-opportunities-2/>

**Full-time Machine Operator** – 2<sup>nd</sup> Shift – Mon – Fri 2:30 PM – 11 PM; 3<sup>rd</sup> shift Sun – Thurs 10:30 PM – 7 AM  
The position will set up and run various manufacturing machines, such as saws, grinders, trimming machines, Thermoforming equipment, and operate lift trucks.

**Peterson Grain, Meridan** is urgently hiring: **Full-Time Elevator Worker**

<https://indeedhi.re/3Cjb8Sy>

Load/unload trucks, railcars, preventative maintenance and general housekeeping. Lifting up to 50 lbs or more. Climb steps from 10 – 200 feet. Must have reliable transportation, driver's license, forklift certificate. \$18 - \$20/hr

**Fastenal** is hiring the following:

<https://careers.fastenal.com/jobs>

**Full-time Customer Site Warehouse Support, Sales Support**. Lift, slide, carry packages 25 – 50 lbs. forklift and warehouse experience. Must have current, valid driver's license. Computer skills, Must pass drug screen

**Sputtering Components** is hiring **Inventory Control Specialist**

<https://bit.ly/3ISXve2>

MS Office experience, previous experience with warehousing, strong verbal & written skills, accuracy with data entry, able to lift up to 50 lbs

**Fastenal** is hiring **Full-time Customer Site Warehouse Support**

<https://indeedhi.re/3AAwKsB>

Must possess of working towards a degree in supply chain/operations Management or have equivalent experience. Must have current, valid driver's license. Able to lift or move 50 – 75 lbs. Must be 18 or over. Proficient computer Skills, strong math aptitude.

**Kibble Equipment** is seeking **Service Technicians**

<https://indeedhi.re/3wJnpwm>

Perform basic diagnostics, service repairs and maintenance work on customer and/or dealer-owned agricultural and turf equipment. **Internship Program available.**

**Straight River Cable in Medford** is hiring a **Full-time Wire Harness Assembler.**

<https://indeedhi.re/3vFzfpq>

High School or equivalent, technical knowledge including reading blueprints, drawings, ability to use tools.

**Cargill** is hiring **Process Technicians.**

<https://bit.ly/3DmcDMo>

Operating equipment and technology tools throughout the facility which may include mixers, batching, mills, grinders, packing, weighing, palletizers, etc. as well as collecting product samples and supervising tank levels, utilizing computer systems to input and record data as necessary. Must 18 and over, able to work in US, lift up to 55 lbs, basic computer skills, able to understand and communicate in English.

**Revol Greens** is hiring:

<https://www.revolgreens.com/contact>

**CDL-A Driver, Warehouse Supervisor – 3<sup>rd</sup> shift, Packer/Harvester, In-process Cleaning & Sanitation Technician**

High school or GED, ability to work in small teams, Able to work in cold or warm environments. Pay: \$19 an hour.

**The Costco Distribution Center**, 3601 SW 10<sup>th</sup> Street in Owatonna:

<https://bit.ly/2Zt8JDu>

**Hiring CDL Truck Drivers and Power Equipment Operators.** Operates and maintains power equipment such as, clamp, slip-sheet, or fork sit-down lift truck, manual and electric pallet jacks, cigarette stamping machine, floor scrubber, battery exchanger, and power tools to move and prepare goods in/out of depot.

**Sleep Number** is hiring **Field Technicians** in Owatonna, MN

<https://bit.ly/3Pvq9nr>

to deliver and install the most technologically advanced sleep experience in the world, changing people's lives one stop at a time. Immediate openings. Background check, DOT medical card, drug screen, valid driver's license. \$19.75/hour + full benefits (Comprehensive health plan options, 401(k) with company match, paid time off, promotion opportunities, tuition reimbursement, **FREE 360<sup>®</sup> Smart Bed**, and much more!)

**Daikin Applied** needs people.

<https://bit.ly/3Bg8wAJ>

They are currently hiring **all positions. \$2,000 sign-on bonus.** High school or GED, previous manufacturing Experience preferred but not required, able to operate hand tools, ability to read and understand English.

**Central Farm Service**

Go to [www.cfscoop.com/careers](http://www.cfscoop.com/careers)

is an agricultural cooperative that serves our local ag producers.

We currently have an **Equipment Operator, Custom Applicator**, and an **Energy Customer Service Manager and Admin Support.** Will assist with obtaining CDL with hazmat & tanker endorsements, maintain DOT medical Certifications, acceptable driving record.

**Bosch** is also hiring:

<https://indeedhi.re/3znWlnG>

**1<sup>st</sup> and 2<sup>nd</sup> Shift Warehouse, Machinists, Production Assemblers, Associate Shuttle Drive, Inventory Coordinator, Warehouse Team Lead, Multi-skilled Assembler, 1<sup>st</sup> Shift Light Assembler, 2<sup>nd</sup> Shift Electronic Assembler, 1<sup>st</sup> Shift Forklift Operator Stager, Split shift warehouse associate shuttle driver.** High school or GED, Full benefits that start on day one. Lots of growth & advancement potential. Annual bonus.

**Seykora Asphalt Maintenance and Paving** is hiring for several positions:

- **CDL Drivers** – Starting at \$25 an hour
- **Laborers** – Starting at \$20 an hour
- **Equipment Operators – Skid Loader, Asphalt roller, Paver** – Starting at \$25 an hour

No experience necessary, will train. Drug and alcohol screening, background checks, must have valid driver's license. **Contact Barb at 507.455.3342** for an application and interview for your new career.

**Kerry Taste & Nutrition:**

<https://indeedhi.re/3xMGzIZ>

is hiring a **Full-time Production Associate – Monday – Thursday, 2<sup>nd</sup> shift**. High school diploma or GED preferred but not required. Ability to read and comprehend simple instructions. Ability to write simple correspondence, Basic Math skills, lift and/or move up to 50 pounds and occasionally lift and/or move up to 100 pounds.

**RISE Modular** is hiring several positions:

Apply online: <https://risemodular.com/hireme/>

**Electrician, Electrician - Journeyman, Framing carpenters, Flooring Installers, Finish Carpenters, HVAC Installer, Plumber, Sander and Painter.**

**MetroNet** is hiring several entry-level positions:

Apply online at: <https://bit.ly/3FmBPE>

**Directional Drill Operators, Lineman, Underground Laborer, Fiber Splicer, Quality Assurance Specialist, Direct salespeople, Field Operations Supervisor, Project Specialist, Fiber Technician.** Must have driver's license, High school or GED, Able to lift and carry up to 75 lbs, computer knowledge

**Viracon** is hiring for multiple positions:

<https://bit.ly/319w1PT>

**Order Entry Specialist, HR Assistant, Production Positions.** Must be 18 yrs and over, Ability to work in US. Must meet one of the following: One year of continuous employment at one employer within the past 5 years. Recent manufacturing experience preferred; Attended six months of college, technical or vocational school in the past 12 months; Military experience within the past 5 years with honorable discharge; or High school graduate within the past 12 months. Willingness to work off-shirt and weekends, Able to lift up to 50 lbs frequently

**Cybex / Life Fitness** is hiring for:

<https://bit.ly/3Pef6zh>

**1st and 3rd Shift Assembly, Machine Operator - 1<sup>st</sup> shift, Starting pay at \$18.50 an hour.** High school or GED, 18 yrs and over, mechanical aptitude, basic math, Safety oriented. Blueprint, hand tools. Lifting up to 50 lbs occasionally. Pre-employment Background check and drug test

**Gopher Sport** is hiring for the following positions:

<https://bit.ly/3CjCAwn>

- **Manufacturing Technicians**
- **Inventory Control Specialist**
- **Assembly Technician**
- **Marketing Programs Specialist - Hybrid**
- **Procurement Specialist**
- **Product Assembler**
- **Warehouse Team members**

**Crown Cork & Voted as Best Places to Work in 2022** <https://crown Cork.hua.hrsmart.com/hr/ats/JobSearch/search>

Hiring **factory positions**. 12-hour shifts, **4 days on 4 days off**. Must read and understand English, safety awareness Attitude. High school or GED. Pre-employment drug test. 18 yrs +, provides on the job training, **FREE** employee Health, Dental, Vision and Life Insurance. 401K, up to 10% bi-annual plant gain-sharing.

**Bushel Boy of Owatonna** is hiring:

<https://bit.ly/3z8meHS>

**Production Workers – Packhouse or Greenhouse, Maintenance Technicians, Delivery Drivers.**

Year-Round Indoor Work. Monday- Saturday Schedule with Overtime. Available – Hours - **6am-2:30pm**. Full benefits coverage including medical, dental and vision, Generous 401K, Paid time off, Life Insurance. High school or GED



**Climate by Design International** (CDI)

<https://bit.ly/3yILl2K>

is a thriving, family-owned business. High school or GED, shop courses or experience is helpful.

Shifts: 4 day work week (4 – 10 hour days), overtime available, year-end cash bonuses, profit sharing, 401K

**Current Openings:**

- **Documentation Specialist**
- **Water Spider**
- **Drafter**
- **Field Service Technician**
- **Welder**
- **Electrical Wiring Assembler**
- **Assembly: Sheet Metal Assembler – day and night shift**
- **Fabrication: Sheet Metal Fabricator**
- **Production Assembler Night Shift**
- **Shipping and Receiving Associate**

**Lakeside Foods** is hiring:

<https://bit.ly/3PPAavL>

**1<sup>st</sup> Class Boiler Operator** with class 1B boiler license or higher, ability to read and interpret instructions  
**Agricultural/Field Maintenance Technician.** High school or GED required. Valid Driver's License, CDL a plus, prior experience is preferred, but on the job training provided.

**Amesbury Truth** - 670 24<sup>th</sup> Ave NW, Owatonna

<https://bit.ly/3Eealjs>

Designs and manufactures window and door hardware, searching for a number of employees in the plant – **Burnishers, Die Cast Operators and more.** Competitive wages, flex benefit plans, retirement plans, New Hire bonus offered with conditional job offer, education reimbursement, In-house training programs.

**Wenger Corporation**, 555 Park Drive NW is hiring for:

<https://bit.ly/3jIwTkv>

A privately held, leading manufacturer of high-quality music education, performing arts & athletic products. Minimum requirements include solid work history, ability to work independently. hiring 16 yrs and over. Shift: 4-day work week. 5 AM – 3:30 PM; 3:30 PM – 3 AM

- **Seasonal Production Welders**
- **Seasonal Machine Operators**
- **Part-time Seasonal Production Assemblers**
- **Installers**
- **Designer Hybrid Position**
- **Metal Machine Operator 1<sup>st</sup> & 2<sup>nd</sup> shift**
- **Assembly, Machine Operators**
- **Manufacturing Assemblers 1<sup>st</sup> & 2<sup>nd</sup>**
- **Welder-fabricator – 1<sup>st</sup> Shift**
- **Distribution Warehouse Clerk– 2<sup>nd</sup> shift**
- **IT Operations PC Support Technician**

**OWATONNA - MAINTENANCE / JANITORIAL**

**From the Ground Up** is hiring a **Full-time Landscape Designer, Landscape Construction, Lawn Care technician, Landscape Construction Foreman.** <https://fromthegroundupowatonna.com/employment/>  
High school or GED required. Valid driver's license. Ability to follow instructions and procedures, ability to lift up to 60 lbs repetitively, work outdoors 8 – 12 hours/day, good physical condition, reliable transportation to get to job sites.

**Crown Cork & Seal** is hiring:

<https://www.indeed.com/cmp/Crown-Holdings/jobs>

**Full-time Maintenance Mechanic.** Requires High School/GED, Advanced mechanical skills, basic knowledge of computer systems, gauges, tools and equipment, ability to operate forklift, able to overhaul front end equipment. Salary \$40 - \$51K.

## OWATONNA - RETAIL

**Kwik Trip** is hiring for several positions, several Owatonna locations: <https://bit.ly/3mTlzSK>  
**Customer-Food Service, Guest Service, Assistant Managers.** Full and Part-time. 16+ years old, lots of advancement opportunities.

**Walmart** is hiring **Retail Associates, Team Leads** <https://www.indeed.com/cmp/Walmart/jobs>

**Aldi** is hiring: <https://indeedhi.re/3a10Rnr>  
**Full and Part-time Store Associates** – \$15.50 an hour. High school or GED, Prior work experience in a retail environment is preferred.

**GameStop** is hiring Retail Staff – <https://bit.ly/3OaFIFB>  
**Assistant Store Manager, Senior Game Advisor, Sales Associates. Must be 18 +, high school or GED, retail and video game experience preferred.**

**Cabela's** is hiring: <https://www.indeed.com/cmp/Cabela's-Inc./jobs>  
**Inventory Control Specialist, Cashier, Fishing Sales Outfitter, Archery Sales Outfitter.** Requires high school or GED, ability to communicate in a friendly, professional manner, ability to use Point of Sale register system. Extensive walking, lifting, bending.

**Fleet Farm** is hiring: <https://indeedhi.re/3vWm5o4>  
**NEW – Sales Team Members, Pricing Team member, Loss Prevention Team Lead, Cashiers.** High School Diploma or GED preferred., Previous retail or related experience preferred, the ability to work a flexible schedule to meet the needs of the business including early mornings, evenings, weekends, holidays and the occasional overnight is preferred.

**CashWise Foods** is hiring for the following: <https://bit.ly/3E24VYq>  
**Pharmacy technician, Shopper, Cashier, Guest Services Rep, Liquor Clerk, Bakery Clerk.** CashWise offers competitive pay, generous benefit packages, employee discounts, coffee shop discounts, flexible scheduling, recognition, opportunities to grow with the company. Full or Part-time positions.

**LOWES**, 1280 21<sup>st</sup> Ave NW, Owatonna is hiring for multiple positions: <https://indeedhi.re/3kVpbUJ>  
**Part-time Cashier, FT Sales Associate, Full and part-time retail sales, Full-time Merchandising Service Associate, Full-time Fulfillment Team Lead, Warehouse, Sales Specialist – Appliances.** Full and Part-time positions available. Must be 18 +, able to lift up to 25 lbs, possess 6 months operating common retail technology.

**Target**, 301 Park Drive, in Owatonna <https://jobs.target.com/search-jobs/owatonna>  
Flexible schedules, able to accurately handle cash register operations, climb up and down ladders, able to lift up to 40 lbs.

- Specialty Sales Team Lead
- General Merchandise and Food
- Guest Advocate
- Security Specialist

## OWATONNA - OFFICE/CLERICAL

**NEW – Camping World** is seeking a **FT Receptionist** <https://indeedhi.re/3pN9ukk>  
High school or equivalent, high-standard customer service experience, excellent communications \$18 - \$21 an hour.

**NEW – Federated Insurance** is hiring a **Full-time HR Representative** <https://indeedhi.re/3K8soM1>  
Prefer a minimum of 3 years' work experience in customer service role demonstrating professionalism and excellent customer service and communication, Strong computer knowledge, An unquestioned ability to retain confidential business and personal information. Starting at \$23.50 per hour

**NEW – Center for Family Unity** is seeking **part-time, flexible Visit Supervisors**, and **part-time Executive Director**. Applicants, please send resume and cover letter to [info@centerforfamilyunitymn.com](mailto:info@centerforfamilyunitymn.com)

**Horizon EyeCare Professionals** is hiring: <https://indeedhi.re/3JTR22P>  
**Full-time Patient Service Representative**. \$15 - \$16.50 an hour. Minimum requirements: Read, Write and speak English, work processing skills, math skills, customer service experience.

**Southern Minnesota Initiative Foundation** is seeking a **Business Program Specialist**. Key responsibilities include directing the implementation of diversity, equity and inclusion entrepreneurial-focused programs including, but not limited to the Prosperity Initiative and the Inclusive and Equitable Communities Grant program. In addition, oversight and implementation of the annual Entrepreneurial Bridge and Aspiring Business Pitch Competition convenings and AmeriCorps VISTA program. Also hiring a **Community Foundation Coordinator**. All resumes must be accompanied by a cover letter. Send to Melissa Langer, 525 Florence Ave, PO Box 695, Owatonna MN 55060, or [mlanger@smifoundation.org](mailto:mlanger@smifoundation.org)

**Christian Brothers Cabinets** is hiring a **Full-time Office Manager**. <https://indeedhi.re/3SrSoWp>  
This individual will assist with day-to-day operations, improve office procedures and efficiency, and ensure a well-ordered office for company and client satisfaction. They will provide a wide variety of administrative support and be a friendly face that sits at the front desk. Requires 3+ years bookkeeping or office management experience. High proficiency in QuickBooks and MS Office.

**Marriott Courtyard** is hiring: <https://indeedhi.re/3amWAFg>  
Join the exciting world of Hospitality in Owatonna's newest and state of art lodging property. Available positions include: **Front Desk Agent, Full-time Housekeepers, Barista/Bistro Server - AM**. Competitive pay, great medical and dental, paid time-off, 401K, hotel discounts.

**Semcac** is seeking a **Head Start Teacher - Owatonna**. Requires a bachelor's degree, valid driver's license. **APPLY at** [www.semcac.org](http://www.semcac.org), Barb Thompson, 507-864-8202, email: [barb.thompson@semcac.org](mailto:barb.thompson@semcac.org)

**Our Home South** is hiring **Full-time Resident Counsellors**. [www.ourhomesouth.com](http://www.ourhomesouth.com)  
Our Homes South, Inc provides services to individuals with disabilities. You will assist them with Activities of Daily Living which include going to movies, events, etc.; plus providing companionship, meal preparation, cleaning, medication administration and at times assisting with personal cares. Must be 18, pass a MN Background check, and have a valid drivers license.

**Teachers on Call** is hiring **Substitute Teachers, & Paraprofessionals**. <https://www.teachersoncall.com>  
Free online training. Flexible schedule. Competitive weekly pay.

**School District 761** is hiring All positions: <https://bit.ly/3bPcolx>

**Federated Insurance** is hiring: **Go to:** <https://www.indeed.com/cmp/Federated-Insurance/jobs>  
**HR Representative, Custodian, Insurance Service Specialist, Life Operations Associate, Customer Support Coordinator, and more**. Candidates must be legally authorized to work in US.

**Accessible Space, Inc** is hiring a **Part-time Service Coordinator**. <https://bit.ly/3gvgWfj>  
The ideal candidate will serve as a liaison between residents and the community resources and services. Will also develop and deliver programs and services related to physical, social, and mental well-being to assist residents in maintaining the highest level of independence and self-sufficiency possible. Candidate must have bachelor's degree in related field.

## OWATONNA - HEALTHCARE

**Freedom Home Care, LLC** is seeking: <https://www.freedomhomecarellc.com/caregiver/>  
**Professional Caregivers** - individuals who are eager to make a difference in the lives of those they serve while having the opportunities for career growth! NOW OFFERING - Increased Starting Hourly Pay! Flexible Scheduling: Part or Full Time - Employee Referral Bonus Program - Caregiver Mentorship Program - Compatibility Matching with Clients. Follow the customized care plan specific to each client, which may include companionship, meal preparation, laundry & light housekeeping, shopping services, and more as required.

**Cedar Valley Services** is hiring: **Residential Assistants - \$500.00 Hiring Bonus** - Assisting developmentally disabled adults with daily living skills and transportation in a group home setting. Must be able to work variety of days and shifts.

**Direct Care** - Assisting adults with developmental disabilities with personal cares, work skills and transportation. Monday – Friday, day shift only.

**Designated Employment Specialist** - Responsible for development of community job sites for consumers with disabilities. Will maintain a caseload and be responsible for completing reports and documentation, will maintain strong working relationships with community employers. Bachelor's degree preferred along with one-year similar experience.

**Production Supervisor** - Responsibilities include training, evaluating, and supervising employees, production workers, and our consumers with developmentally disabilities. Maintain and run variety of equipment and machines, and forklift. Maintain accurate inventory and assist with upgrading production methods. Requires valid MN driver's license and current vehicle insurance. Experience preferred. All positions require HS diploma/GED, valid MN driver's license, proof of current vehicle insurance, acceptable driving record and background check. Please send resume to [hnewman@cedarvalleyservices.org](mailto:hnewman@cedarvalleyservices.org), or come in and complete an application at 415 N. Grove Avenue in Owatonna.

**Beauterre Recovery Institute - Meridian Behavioral Health** is hiring: <https://indeedhi.re/3z6kCOX>  
**Recovery Specialist –2<sup>nd</sup> Shift and 3<sup>rd</sup> Shift.** Must have valid driver's license, 18 yrs +, at least 1 year free from chemical abuse problems. \$17 - \$19 an hour.

**Medford Senior Care** is hiring **Full-time Caregivers, CNAs/HHAs, PT Cook** <https://bit.ly/3AU3u01>  
On the job training for caregivers. CNAs/HHAs must be certified as well as LPNs. **Pay scale:**  
Caregiver/HHA start at \$14/hour, CNA start at \$15/hour, LPN start at \$18.50/hour.

**Traditions II of Owatonna** is hiring: <https://bit.ly/36eXEcX>  
**Director of Nursing – RN, Activity Coordinator, Cook, Executive Director, Resident Assistant (\$2,000 RA Incentive), Assistant Director of Nursing – PLN, Culinary Cook**

**Valleyview of Owatonna** is urgently hiring: <https://valleyviewofowatonna.com/employment/>  
**Resident Assistant and Cook.** High school or GED. Must be 18 +, able to climb stairs, pull or push up to 30 lbs, able to read, speak and understand English.

**Ecumen - Brooks and CountrySide** is hiring: Apply at [ecumen.org/careers](http://ecumen.org/careers), call Alex at 651-346-8613.  
**Resident Assistants / Caregivers, Dining Supervisor, Cooks, RN, Hospice Home Health Aide CNA, and a Part-time Driver** in Owatonna! We have **Part-Time, Full-Time, and On-Call** availability on day, evening, and overnight shifts. Ecumen offers competitive pay and benefits, flexible scheduling, and engaging training plans. -Walk in Wednesdays: walk-in interviews take place each Wednesday from 2-5pm. Stop by either Ecumen Brooks or Ecumen Countryside!

**Timberdale Trace Assisted Living:**

<https://bit.ly/3Pb0gkp>

is seeking an **Activity Coordinator, Culinary Cook, Resident Assistants – 2<sup>nd</sup> and 3<sup>rd</sup> shift.** High school or GED, experience and/or passion for working with elderly, comfortable with technology.

**Allina Health System is hiring:**

<https://www.allinahealth.org/careers>

Must be 18 +, high school or GED, must be legally authorized to in work in US.

- CNA – Hospice
- CNA – Home Health Aide
- Full-time Patient Care Technicians
- Dietary Aide
- Environmental Services Aides
- Patient Access Representative

**Benedictine Living Community**

<https://www.benedictineliving.org/owatonna-mn/careers/>

offers meaningful work, great pay and flexible hours. We are now hiring: **RNs, LPNs, CNAs, TMAs, Social Services Designee, Resident Assistants, Cooks, Certified Nursing Assistants; Culinary: Bistro Servers, Sous Chefs, Dietician, Culinary Service Aides; Rehab Aide, Physical Therapy Assistant.** Our associates represent the best of who we are and what we are about by incorporating our Core Values of Hospitality, Stewardship, Respect and Justice into daily work. This makes a difference in the lives of our residents, their families and friends.

**South Central Human Relations Center** is hiring:

<https://schrc.com/career-opportunities/>

**Patient Coordinator, Certified Peer Recovery Specialist, Residential Care Front Desk, Overnight Workers, Supportive Housing Specialist.** Competitive , regular salaries and excellent benefits package.

**BridgeWater at Owatonna**

<http://www.bridgewatermn.net/employment>

is an Independent & Assisted Living community in Owatonna where we care for up to 50 elders. We are hiring **Assisted Living Aide/Trained Medication Aide/CNA, RN, Cook.** Enjoyment of working with the elder population is a must! Previous experience working in senior care, preferred, but not required.

**Home Instead Senior Care** is looking for **CAREGIVERS**

<https://bit.ly/3o9KbZb>

Typical schedules - 4-hour blocks so shift options could be 4-hours, 8-hours or 12-hours. Our morning shifts typically start around 7a, 8a or 9a. Evening shifts would normally start around 12p, 1p or 2p. So, if you are seeking part-time hours, this is a great 2nd job opportunity

**Mayo Clinic Health System in Owatonna** is hiring:

<https://jobs.mayoclinic.org/>

All new hires to be fully vaccinated for COVID-19, unless there is an approved exemption. New hires will be required to have at least one dose of the vaccine prior to starting employment, with a second dose scheduled, or submit proof of previous vaccination.

- Full-time & part-time Patient Care
- Desk Operations Specialist
- Associates
- Phlebotomist
- LPNs
- Ophthalmic Assistant

**OWATONNA – DRIVING / TRANSPORTATION**

**NEW – Jamie’s Delivery** is hiring **Part-time, Flexible Drivers** to deliver pharmacy medications to assisted Living facilities, group homes, and individual customers, will make between 10 – 15 stops per night.

Drivers are independent 1099 contractors, so work as much or little as you like. Must be 16 yrs or older, have current driver’s license, valid insurance, and dependable vehicle. Shift begins at 5:30 pm / 7 days a week. To apply, call Jon Heien at 507.676.7693.

**Firestone Compete Auto Care** is seeking:

<https://indeedhi.re/3zJm9dS>

**a Full-time Sales Automotive Maintenance Technician.** Minimum qualifications are reading and writing, able to learn basic mechanical tasks, must have valid driver’s license. Prefers automotive experience but will train.

**Furniture Mart USA** is hiring the following:

<https://indeedhi.re/3RxRs2x>

**Delivery Prep Associate, Delivery Helper.** Must be able to lift in excess of 100 lbs on a regular basis. Competitive wages, growth opportunities, excellent benefits package, great employee discounts.

**NEW - Kwik Trip** is hiring **Class A CDL Fuel Truck Drivers**

<https://bit.ly/3mTlzSK>

At least 2 years or more with Class A CDL experience is required. Must be 21 yrs +, must live within 60 miles of Owatonna. Annual salary \$108,000, great benefits.

**Schwan's Home Delivery** is hiring **Route Sales Rep**

<https://indeedhi.re/3c4YE6j>

1 – 3 years customer service or sales experience. 9 AM – 6 PM Monday – Friday. High school or GED, Driver's license, Federal DOT medical certification. \$160 a day + commission. Paid weekly.

**Bushel Boy** is hiring **Full-time Delivery Driver.** Class B CDL, with AB endorsement. \$24 an hour.

Work 4 – 10-hour days.

<https://www.indeed.com/cmp/Bushel-Boy/jobs>

**Cedar Valley Services** is hiring **Truck Drivers** – Local driving, M-F/day shift only. Full or part time.

Responsibilities: maintaining vehicle logs, assist in developing and maintaining schedule of deliveries, pick-up & safe operation of the vehicle. Shipping manifests, inspections, and forklift operation.

Requires prolonged periods of sitting/driving with ability to perform heavy manual tasks – 40 pound maximum. Experience preferred. All positions require HS diploma/GED, valid MN driver's license, proof of current vehicle insurance, acceptable driving record and background check. Please send resume to [hnewman@cedarvalleyservices.org](mailto:hnewman@cedarvalleyservices.org), or come & complete an application at 415 N. Grove Ave, Owatonna.

**Jimmy John's** is hiring **Delivery Drivers.**

<https://indeedhi.re/3OOAg6M>

18 +, valid Driver's License, need your own vehicle, proof of insurance

**AutoZone** is hiring Full or Part-time **Auto Parts Delivery Driver**

<https://indeedhi.re/39gAPag>

Must be at least 18 years old and have a valid driver's license and able to meet AutoZone's driver requirements, Ability to lift load and deliver merchandise, Ability to work a flexible schedule including holidays weekends and evenings, Excellent communication, and decision-making skills.

**Reyes Coca-Cola Bottling** is hiring:

<https://www.indeed.com/cmp/Reyes-Coca--cola-Bottling/jobs>

**Full-time CDL Class A Delivery Driver.** Must be 21 yrs +, High school or GED, able to carry out instructions written, oral or diagram form, must pass drug test and background check.

**SMART Transit** has an opening for a **part-time Transit Bus Driver** for Owatonna. Responsibilities - transporting the public, following a set schedule, & maintaining vehicle reports. Requires good driving record, above average communication and people skills, the ability to work independently and meet the physical demands of the job. High school diploma or GED. Must have or obtain a Class C CDL and passenger endorsement. Will train & pay to obtain endorsements if needed. Must pass necessary MnDOT testing & requirements. Daytime and evening hours available. Some benefits offered. Drug test/background check required. Send resume to [hnewman@cedarvalleyservices.org](mailto:hnewman@cedarvalleyservices.org) or request an application by calling 1-855-762-7821 or visit the website at [www.smartbusmn.org](http://www.smartbusmn.org) and click on Info.

## **POSITIONS AVAILABLE IN FARIBAULT**

### **GOVERNMENT POSITIONS**

**State of Minnesota** is hiring for a number of Departments. For information on these positions, please go to: <https://mn.gov/mmb/careers/search-for-jobs/>

**Department of Human Services** – Faribault is seeking:

- Skills Development Specialist
- Work Therapy Assistant
- Group Supervisor Assistant
- Direct Care Behavioral Specialist
- Human Services Technician

**Faribault Corrections** is seeking:

- General Repair Worker
- Manufacturing Specialist
- Accounting Technician
- Corrections Teaching Assistant
- Corrections Officer Trainee
- RN – 3<sup>rd</sup> Party Billing Coordinator
- Emergency Medical Technician
- Corrections Teaching Assistants
- Machinery Repair Worker
- Corrections Manufacturing Specialist
- Cook
- LPN or Medical Assistant, RN, Dentist
- Officer Trainee

**MN State Academies:**

- MSAD Special ED Teacher
- MSAD Special ED Assistant
- Cook
- Group Supervisor – Student Life Director
- Human Services Technician / Residential Educator
- MSAB Recreation Program Asst
- <https://mn.gov/mmb/careers/search-for-jobs/>
- MSAB – Human Services Technician
- MSAB Residential Educator
- Sign Language Interpreter – ASL & Spanish
- Food Service Worker
- Special Education Program Assistant / Intervener

**South Central College:** Campus Security Officer

**Rice County** is hiring the following positions: <https://www.indeed.com/cmp/Rice-County,-Mn/jobs>

- NEW – Admin Assistant - Probation
- NEW – Public Health Office Specialist
- NEW – Spanish Interpreter Office Support Specialist
- Office Support Specialist – Environmental Services
- GIS Program Technician
- Office Support Specialist – On-call
- Election Judge
- Correctional Officer
- FT and Part-time Emergency Communication Operator for Rice/Steele County Center
- Seasonal Highway Maintenance

**The City of Faribault** is hiring for a variety of positions:

- Community Development Coordinator
- Housing Coordinator
- Records Specialist
- Parks Maintenance
- Guest Services - Pool
- <https://bit.ly/3AEE3NQ>
- Lifeguard and Water Exercise Instructor
- City Carrier Assistants – USPS
- Community Center Front Desk
- Youth Recreation Leader

## FARIBAULT – TRANSPORTATION

**Faribault Transportation** is hiring **Bus Drivers and Aides**. Paid CDL training and testing. Must be 18 yrs and above. Valid drivers license, with good driving record. Proof of Citizenship or work visa, DOT physical, Pre-employment background and drug test. **Stop in to 2165 1<sup>st</sup> Ave NW to apply or come to the Faribault WDI office.**

**UPS** is hiring:

<https://indeedhi.re/3Ng5SI6>

**Temporary, seasonal full-time Package Delivery Drivers.** This is a physical, fast-paced, outdoor position that involves continual lifting, lowering, and carrying packages that typically weigh 25 - 70 lbs. Must have valid driver's license.

**Shattuck-St. Mary's School**, located in Faribault, Minnesota, is seeking applicants for **part-time Bus Drivers**. Drivers are responsible for operating the school's vans and vehicles for transportation of students on campus, within Faribault and to the Twin Cities metro area. Drivers must work in all weather conditions. Shifts vary and include evenings, weekends, early mornings. Requires Class B MN License. **TO APPLY:** Send resume to the HR Director - Shattuck-St. Mary's School, 1000 Shumway Avenue, Faribault, MN 55021 – or by Email to: [HR@s-sm.org](mailto:HR@s-sm.org). Requirements: Candidates must be authorized to work in the US, hold a valid driver's license and have a clean driving record.

## FARIBAULT - MANUFACTURING / WAREHOUSE / MANUAL LABOR

**NEW - Central Farm Service** is hiring **Equipment Operators**

[www.cfscoop.com/careers](http://www.cfscoop.com/careers)

Will assist with obtaining CDL with hazmat & tanker endorsements, maintain DOT medical Certifications, acceptable driving record.

**Mercury** is hiring several positions:

<https://mercurycorp.com/>

**Full-time Fabrication Machine Operator, Project Engineer and Press Brake Operators.**

Send resume and cover letter to: [Gloria@mercurycorp.com](mailto:Gloria@mercurycorp.com)

**Balchem** is hiring several positions:

<https://bit.ly/3Cadym6>

**Production Operator Days, \$22 - \$24 an hour; Production Operator Nights - \$23 - \$25 an hour;**

**Maintenance Technician - \$28 + an hour; Overnight Quality Lead, Overnight Production Supervisor.**

If you are passionate about delivering excellence, and think you are a great fit with our organization, we'd love to hear from you.

**Crane Creek Asphalt** is hiring:

<https://bit.ly/3B8ILHg>

**A Construction Quality Control "QC" Technician.** On the job training will provide the employee the specific knowledge to obtain a Company sponsored Quality Control Technician Certification from the Department of Transportation. This is a full-time seasonal, year-round benefits eligible position, working April/May through November. This position requires working overtime and some Saturdays.

**Jennie-O Turkey store** company:

<http://www.jennieo.com/careers>

Talk to a recruiter about starting your new career. Call 320.214.5888.

**C&S Vending** - C&S Vending is hiring:

<https://csvending.com/careers/>

- **Full-time Warehouse Order selector** – able to lift 54 lbs, and push/pull 95 lbs.
- **Cook – 1<sup>st</sup> Shift.** Schedule: Monday-Friday, Shift 5:00am – 1:30pm. Qualifications: High school or GED. Previous cooking experience a plus but will train.

**Shattuck-St. Mary's School** is seeking a **Part-time Housekeeping staff for the Inn.** 3 to 4 days per week, 9 am – 3 pm. Also, hiring a **part-time cook** for evenings and weekends. **TO APPLY:** Email application form or resume and references to: Erin Sellner, Human Resources Director, [hr@s-sm.org](mailto:hr@s-sm.org).



**K&G Manufacturing** is hiring: <http://kgmfg.com/employment/>  
**CNC Horizontal Mill Machinist, Shift Inspector 2<sup>nd</sup> shift, 5 Axis Vertical Mill Machinist, and Tool Crib Attendant.** K&G Manufacturing takes pride in partnering with our customers offering a well-trained team of professionals with a goal of greater than 95% on time delivery and less than 200 DPM quality to our customers. We have over 75 years of proven experience and expertise in the precision CNC machining industry. We empower our people to come up with innovative and effective solutions to your manufacturing needs.

**Faribault Foods** is hiring: <https://www.faribaultfoods.com/careers/>  
**10 + Food Packaging Technicians, Forklift Driver 2<sup>nd</sup> or 3<sup>rd</sup> shift, Maintenance Tech.**

**MRG Tool and Die** is hiring: <https://www.mrgtoolanddie.com/career-opportunities.html>  
**Equipment Maintenance Specialist, Quality Technician, General Laborer, Manufacturing Project Manager, Cost Estimator, and CNC Machinist.** We are looking for talented, motivated and energetic individuals to join the team. Competitive pay and attractive benefit package.

**Aerotek**, voted Best of Staffing is hiring: <https://bit.ly/3GbQVwt>  
**General Production Worker, Sr Setup Operator/Maintenance, Pipefitter, Machine Operators, Welder & Fabricator, Maintenance Technicians.** Aerotek provides equal employment and advancement opportunities to all individuals. Employment decisions at Aerotek are based on merit, qualifications and abilities.

**Crown Cork - Faribault** is hiring: <https://crowncork.hua.hrsmart.com/hr/ats/JobSearch/search>  
**Entry level Machine Operators, Maintenance Mechanic.** No high school required. Must be 18 yrs +, able to stand 8+ hours a day, able to read, write, speak, analyze, interpret English language, able to work in varying temperatures and noise levels. Competitive pay and extensive benefits package.

**Northern Tool** has a number of openings: <https://jobs.jobvite.com/northerntool/search?q=faribault>  
Our state-of-the-art facility in Faribault, MN is a key part of our success. We design, build and ship NorthStar and Powerhorse products, including high-quality generators, pressure washers, water pumps, air compressors, log splitters and more. High school or GED, 18 yrs +. **\$1000 sign on bonus.**

- **Assembler – 1<sup>st</sup> and 2<sup>nd</sup> Shift**
- **Receiver**
- **Team Lead – Welding – 2<sup>nd</sup> shift**
- **Manufacturing Engineer**

**Sage Glass - Saint Gobain** is hiring <https://www.sageglass.com/en/careers>  
SageGlass offers an outstanding work environment with first in class benefits, compensation, training opportunities and a bright, clean, and temperature-controlled facility!  
**Process Technician/Operator – 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> shift and Front End Process Technicians – Day and Night Shift.** Call Becky at 507.339.3685 for more information

**Tru Vue, Inc** is hiring: <https://bit.ly/3mkJls1>  
**Cell Technician, Maintenance & Facilities Manager, Maintenance Supervisor, Process Technician – night shift, Summer Glass Production with up to \$3000 back to school bonus, R & D Manager, Supply Chain Analyst, HR Business Partner, Manager – Continuous Improvement, Warehouse Coordinator**

**ABC Companies** is hiring a **Full-time Service Technician Paint & Body Technician.** Apply online: <https://www.indeed.com/cmp/ABC-Companies/jobs>

**KGP Telecommunications** is hiring: <https://bit.ly/37WOy53>  
**Mechanical Technician** – High school or GED, 5 years' experience as gas or diesel technician. Must have own tools to complete assigned responsibilities. \$25 - \$ 30 an hour.  
**Paint & Body Technician** – requires 2 years previous paint & body experience.

### Daikin Applied

<https://www.indeed.com/cmp/Daikin-Applied/jobs>

Daikin is the world's leading air-conditioning company. If you're looking for an engaging career and growth opportunities in a supportive environment, Daikin Applied is hiring for the ALL positions:

- Commercial Rooftop Assembler
- Production Clerk
- Packer/Crate – 1<sup>st</sup> shift
- Assemblers and Machine Operators
- Production Clerk
- Assembler Brazier– 2nd Shift - North
- Production Assemblers - South
- Sub-assemblers
- Warehouse Material Stock Handler – 2<sup>nd</sup> Shift - North
- Inventory Control Clerk
- Expander & Assembler – 1<sup>st</sup> shift
- Inventory Control Specialist
- HR Intern – Campus Hiring Program
- Kitting Material Handler
- Quality Intern
- Unit Cleanup
- Material Stock Handler – Weekdays
- Maintenance Clerk
- Buyer
- \$2,000 Sign-on bonus applies

### FARIBAULT - OFFICE / CLERICAL

**Three Rivers Community Action** is seeking a **Full-time Housing Advocacy Specialist** to work with homeless assistance and prevention programs in the Faribault office. Requires Bachelor's degree. For more information, please contact Larry More, email: [lmore@threeriverscap.org](mailto:lmore@threeriverscap.org)

### FARIBAULT - MEDICAL / DENTAL

**Southern Heights Dental Group** is hiring a **Full-Time Administrative Scheduling Specialist**.

1 year Dental Background Required. \$16 - \$20 an hour. Apply online: <https://indeedhi.re/3JQg15W>

**Shattuck-St Mary's** is hiring a **Part-time RN** to join the on-call rotation of evening and weekends for the school year. Requires MN RN License, current CPR & 1<sup>st</sup> Aid, lives within 15 miles of Faribault. Email cover letter, resume and professional references to: Erin Sellner, Human Resources Director Human Resources, [hr@s-sm.org](mailto:hr@s-sm.org). Application materials will be received until position is filled.

**Mill City Senior Living** is hiring:

<https://bit.ly/3aKp7W2>

**Full-time Caregivers, CNAs/HHAs, LPNs, RNs, Dietary Aide, PT Cook.** On the job training for caregivers. CNAs/HHAs must be certified as well as LPNs. **Pay scale:** Caregiver/HHA start at \$14/hour, CNA start at \$15/hour, LPN start at \$18.50/hour.

**Rison Homes MN, Inc** is hiring **Home Health Aides full-time and part-time positions** 7 AM – 3 PM, 3 PM to 11 PM and overnight shift 11 PM to 7 AM. **Sign on bonus.** Responsibilities: med passing, charting, reporting, cooking meals, cleaning, bath/laundry schedules, transportation, training & meetings. For more info contact Marcia at 507-332-0547 or email [risonhomesinc@gmail.com](mailto:risonhomesinc@gmail.com).

### HealthFinders Collaborative

<https://healthfindersmn.org/about/careers-internships/>

HealthFinders Collaborative is a community clinic providing quality health care, advocacy and wellness education for people who have limited access to care. Seeking a **Development and Events Manager (part-time), Recovery Outreach Coordinator – Somali.**

### Monarch Healthcare Management

<https://indeedhi.re/3nukdzX>

Is hiring for a number of positions:

- Assisted Living Bath Aide
- Scheduler/Central Supply Coordinator
- Nursing Assistant in Training
- Culinary Services Cook and Aide
- Housekeeping Aide
- Therapeutic Rec Assistant

Distributed by: Workforce Development, Inc

[kpurscell@wdimn.org](mailto:kpurscell@wdimn.org)

507.431.3903

**Allina Health Services/Faribault** – is hiring for the following positions: <https://bit.ly/3tPpwft>

- Patient Access Representative
- Dietary Aide
- Volunteer Services Coordinator
- Patient Access Representative
- Clinic Business Representative
- LPN / Medical Assistant
- Patient Care Technicians / Nursing Assistants

### **FARIBAULT - RETAIL**

**Aldi**, 300 Park Ave – hiring: <https://bit.ly/31wEextr>

**Full-time Store Associates, Part-time Store Associates, Stockers, Warehouse and Cashiers**

**Faribault Harley-Davidson** is hiring: <https://www.faribaulthd.com/About-Us/Employment>

**Motorclothes Associates, Service Porter/Driver.** Requires good communication skills, customer service skills, knowledge of motorcycles.

**Walmart of Faribault** is hiring for a number of positions:

Apply online at: <https://careers.walmart.com/stores-clubs/walmart-store-jobs>

- Online Order filling and Delivery
- Stocking and Unloading
- Auto Care Center
- Fuel Station
- Cashier & Front-end Services
- Health and Wellness
- General Merchandise
- Food and Grocery

**Benefits include Free College tuition**, 401k, Medical, Vision and Dental Ins, Stock option, bonus (quarterly or annually depending on role) %10 Discount on Fresh and GM merchandise.

## **POSITIONS AVAILABLE IN NORTHFIELD**

### **GOVERNMENT POSITIONS**

**The City of Northfield** <https://www.ci.northfield.mn.us/jobs.aspx>

**Seasonal Ice Arena Attendant and Zamboni Driver.** September – March. Flexible hours. 10 – 30 hours per week. 18 + yrs old, high school or equivalent, valid driver's license, ability to perform light to heavy physical labor, able to lift up to 50 lbs.

### **NORTHFIELD - HEALTHCARE**

**Northfield Hospital** is hiring the following positions: <https://bit.ly/2ZYUI0x>

At Northfield Hospital & Clinics, we are committed to serving our patients through personal attention and excellent care. We provide rewarding work and competitive benefits in a professional and fun work environment. We invite you to see if your next opportunity is with us!

- Long-term Care Center Support Staff
- Admissions Representative
- Bereavement Coordinator
- Patient Financial Services Rep
- American Sign Language Interpreter
- Collections Representative
- Community Paramedic
- Environmental Services Technicians
- RNs, CNAs, LPNs
- Home Health Aide

**Laura Baker Services** has a few openings: <https://bit.ly/3PiRWbi>

16 + yrs old, flexible scheduling, competitive wage, generous benefits, free meals, paid training

- In-Home Direct Support Professional
- Direct Support Professional
- Awake overnight
- Art Therapist

**The Northfield Retirement Community** <https://northfieldretirementcommunity.applytojob.com/apply>

is hiring a **Nursing Assistant – Registered or Non-Registered, Housekeepers, Memory Care Resident Aides and Floats, Server/Dishwasher, Events Coordinator, LPN, Grounds / Custodian.**

Distributed by: Workforce Development, Inc

[kpurscell@wdimn.org](mailto:kpurscell@wdimn.org)

507.431.3903

**Three Links** is hiring:

Apply online: <https://bit.ly/3Jh2ZPA>

**PCAs, CNAs/Nursing Assistant Registered, RNs and LPNs, and Culinary Services Assistants.** Many positions have Sign On, Shift Differentials, and Commute Incentives

### **NORTHFIELD - OFFICE / CLERICAL**

**Aurora Pharmaceutical of Northfield** is hiring:

<https://aurorapharmaceutical.com/careers/>

Aurora Pharmaceutical, Inc., is a veterinary pharmaceutical product development and manufacturing company. Currently hiring **Full-time Production Technicians, Quality Assurance Manager, Engineer.** Check out our company video to learn what we do: <https://youtu.be/7Q6tcB6MmR4>. Please send your resume and cover letter to: [Hrdept1@aurorapharmaceutical.com](mailto:Hrdept1@aurorapharmaceutical.com)

**St. Olaf College positions:**

<https://www.indeed.com/cmp/St.-Olaf-College/jobs>

- Custodian
- Disability & Access Advisor
- Residence Life Area Coordinator
- Resource Sharing Librarian

**Carleton College** is hiring a for a number of positions:

[Jobs at Carleton – Carleton College](#)

- NEW – Administrative Assistant
- Alumni Engagement Officer
- Custodian

**YMCA of Northfield** is hiring several positions:

<https://northfieldymca.org/employment>

- Van and Bus Drivers
- Member Services Front Desk
- Child Watch Staff –
- Birthday Party Specialist
- Wellness Center Attendant
- Swim Instructor
- Personal Trainer
- General Maintenance
- Lifeguard
- Custodial Staff

### **NORTHFIELD - RETAIL**

**Northfield Flying J Travel Center** is hiring for multiple positions:

[www.jobs.pilotflyingj.com](http://www.jobs.pilotflyingj.com)

- 1<sup>st</sup>, 2<sup>nd</sup> and 3<sup>rd</sup> shift cashiers 6-2, 2-10 and 10-6 are the hours (\$15 + per hour)(overnight (\$15.50 per hour)
- 1<sup>st</sup> and 2<sup>nd</sup> shift maintenance positions 6-2 & 2-10 (\$15 + per hour)
- 1<sup>st</sup> and 2<sup>nd</sup> shift deli positions – open to 16 years and up
- 1<sup>st</sup> and 2<sup>nd</sup> shift subway positions – open to 16 years and up
- Management positions all shifts starting at \$16.50 + per hour
- Free Meals and Beverages, PTO, Weekly Pay

**Target** is hiring **General Merchandise Team Leader.**

<https://indeedhi.re/3sko053>

### **NORTHFIELD - FACTORY / WAREHOUSE / MANUAL LABOR**

**NEW – Aerotek** is looking to hire several **Machine/Lamination operators** to work at a major technologies manufacturer. The pay rate ranges from \$20.70-\$22.70 an hour and you can start immediately. Standing for 8 hours, must be able to lift up to 30 lbs, hardworking and positive. **If you are interested, please contact Schmidt via email [sseme@aerotek.com](mailto:sseme@aerotek.com) or cell 213-262-8978.**

**Taylor Truck Line, Inc** is hiring **CDL Driver**

<https://indeedhi.re/3pg7pgB>

High school or GED, CDL A License, 12 months experience. Local driving, home every night. Dry van, no touch freight. 10 – 12 hours per day. \$24 an hour.

**Central Farm Service** is hiring **Equipment Operators**

[www.cfscoop.com/careers](http://www.cfscoop.com/careers)

**Cardinal Glass** is hiring **Production Line Workers**

<https://indeedhi.re/3SMiFih>

Full-time. 12-hour shifts. \$20 - \$27 an hour; Forklift **Operator – Nights 7 PM – 7 AM.**

**Reconn Utility Services** is hiring a **Full-time Vacuum Excavation Technician (non-CDL)**. Requires valid Driver’s License. \$19 - \$24 an hour.

<https://indeedhi.re/3LMrk0p>

**Proampac** is hiring for several positions:

<https://indeedhi.re/3Klw4HR>

- **Shipping and Receiving Lead**
- **Printing Press Operator**

**ALLFLEX** has a number of open positions

<https://www.allflexinc.com/job-listings/>

**Process Engineer – Wet Room, and a Process Engineer Laser and Drill.**

**McLane Company, Northfield**

<https://www.indeed.com/cmp/Mclane-Company/jobs>

- **Clerk Transportation**
- **Receiving Clerk - \$16/hr**
- **Maintenance – Day shift \$23/hr**
- **Sanitation – 1<sup>st</sup>, 2<sup>nd</sup> or 3<sup>rd</sup> Shift**
- **Truck Driver Trainee – Full CDLA School paid for, on-site**
- **Flex Warehouse Worker**

**Sheldahl / Flextronics** is hiring for several positions:

<https://flex.com/careers>

- **Engineering Technician**
- **Process Engineer**
- **Facilities Technician**
- **Prototype Technician**
- **Electrical Engineering Intern**
- **Planner Scheduler**

**Post-Consumer-Brands** is hiring several positions:

<https://indeedhi.re/3AZzRID>

**Manufacturing Production Workers, Seasonal Production Workers, Customer Solutions Rep – International, Operations Supervisor, Sanitation Specialist, Mechatronics Maintenance Technician**

### **NORTHFIELD - FOOD SERVICE**

**Café Bon Appetit at Carleton College** in Northfield, MN is hiring:

<https://bit.ly/3w2pMcJ>

- **Baker**
- **Food Service Worker**
- **Wait Staff and Line Servers**
- **Utility Staff (Bussing, Dishwasher, etc)**
- **Food Service Utility**
- **Catering Attendant**
- **Catering Sous Chef**
- **Grill Cook Full & Part-time**

For more information, contact **Katie** at **507.222.4066**.

### **WORKFORCE DEVELOPMENT INC CENTERS**

[www.wdimn.org](http://www.wdimn.org)

Albert Lea	507-821-1010	2200 Riverland Drive
Austin	507.460-5020	1600 8 <sup>th</sup> Ave NW
Caledonia	507.724-5231	110 East Grove Street
Faribault	507.333-2088	201 Lyndale Street, Ste 1
Kasson	507.512.6205	504 S. Mantorville Ave S.
Owatonna	507.431.3904	1850 Austin Road, Ste 102
Rochester	507.292-5152	2070 College View Road East
Preston	507.765-2476	100 South Main Street
Red Wing	651-385-6402	1606 West 3 <sup>rd</sup> Street
Wabasha	651-565-2635	222 West Main Street

## OTHER SUPPORT SERVICES

**Vita Tax Help- Free Option to File Your 2021 Taxes!** If you worked in 2021, you may be eligible for up to \$6,728 at tax time from the Earned Income Tax Credit. Through the Volunteer Income Tax Assistance (VITA) program, you will receive personal assistance with an IRS certified tax volunteer at a VITA preparation site. Appointment Information - It is required to schedule an appointment for this assistance. Please utilize the United Way referral number 211 or 800-543-7709 or schedule online at [www.vitataxprep.as.me](http://www.vitataxprep.as.me) *Appointments occur Feb. 1 – April 15, 2022.* Please pick up and complete the required intake forms and organize your documents before arriving at your scheduled time.

**Catholic Charities of Southern Minnesota (CCSOMN).** Supporting Confident Pregnancies and Stable Beginnings with rent, utilities, car payment assistance. Free car seats, pack n' play, diapers and wipes. Monthly parenting groups with other new parents, decision making support and pregnancy counseling, adoption planning and placement. Available to people of all faiths who are pregnant or have a child under one year old. For more information please visit: [www.ccsomn.org](http://www.ccsomn.org) or call 800.222.5859

**Caridades Católicas del Sur de Minnesota (CCSOMN).** Apoyando embarazos seguros y comienzos estables con alquiler, servicios públicos, asistencia para el pago del automóvil. Asientos de coche, pack n' play, pañales y toallitas gratis. Grupos de crianza mensuales con otros nuevos padres, apoyo en la toma de decisiones y asesoramiento sobre el embarazo, planificación y colocación de adopción. Disponible para personas de todas las religiones que estén embarazadas o tengan un hijo menor de un año. Para obtener más información, visite: [www.ccsomn.org](http://www.ccsomn.org) o llame al 800.222.5859

**MNsure Navigation Questions!** Health Access MN provides information and assistance with MNsure insurance coverage. If you have questions or would like information, [Medical Coverage Options](#) or please contact our intake line at **507-589-8649** or via email at [info@healthaccess.mn](mailto:info@healthaccess.mn)

**Do you know of a client in need of assistance with past due rent that is not eligible for Rent Help MN?** Three Rivers currently has funding available to assist eligible households. Funds can be used to assist clients in subsidized housing. Funds can be used to assist with past due amounts and Security Deposits. Please have the client contact **Three Rivers** at 507-316-0610 or 800-277-8418 and request a referral for assistance with past due rent.

**Health Access MN for MNsure-Certified Navigator Assistance.** Health Access MN's expert navigators provide free help to people seeking health coverage. They can help with: Applying for new coverage, assisting with problems, reviewing insurance, and answering questions. For more information email: [info@healthaccess.mn](mailto:info@healthaccess.mn) or call: 651.645.0215-Metro or 507.589.8649-Southeast or visit: [www.healthaccess.mn](http://www.healthaccess.mn)

**Childcare Assistance:** Offering free tools and resources to help families find the quality childcare and early education programs their children need to succeed in school and life.

<https://www.parentaware.org/#/>

<http://www.mnprairie.org/229/Child-care-assistance-CCAP>

**MFIP/DWP/SNAP ET:** <https://applymn.dhs.mn.gov/online-app-web/spring/public/process-login?execution=e1s1>

**HomeHelpMN:** Homeowners with past-due mortgage payments and other eligibly housing expenses can now apply for assistance as long as funds remain. To begin an application or learn more, visit [HomeHelpMN.org](http://HomeHelpMN.org) or call 800-388-3226.

### **Refugee and Immigrant COVID-19 Help line.**

Multilingual navigators and the Minnesota Resettlement network can answer and help with questions in your language about: staying safe during COVID-19, COVID-19 testing/vaccine, quarantine, isolation, safety, and support when a person has COVID-19 and COVID-19, and safety at work. They can also assist with household needs and navigating health care services and programs, basic needs, employment, and help for kids struggling in school. Please call the Statewide help line at: **651-318-0989** Monday through Friday, from **9AM-5PM**

### **HACER- Advocacy and Community Empowerment Through Research**

HACER is a resource line where Spanish speaking individuals can get signed up for COVID vaccination clinics. All specialists working on the line **(651)401-0013** are fully bilingual and are constantly updating resources to make sure they are providing the most accurate assistance.

**HACER** es una línea de ayuda que ofrece asistencia en su registro de la vacuna contra el Covid-19 y información sobre este y otros temas relacionados. Llame al **(651)401-0013**. Los especialistas bilingües están capacitados para cualquier pregunta o información que usted necesite saber sobre el Covid-19.

### **[MCDA](#) > [Job Seeker Tools](#) > Career Exploration & Job Search Tools**

**Are you looking for career direction or searching for a new job? Check out these helpful online resources recommended by members of the Minnesota Career Development Association.**

- CareerOneStop [careeronestop.org](https://careeronestop.org)
- CAREERwise Education <https://careerwise.minnstate.edu>
- Job-Hunt.org [job-hunt.org](https://job-hunt.org)
- Minnesota Works.Net [minnesotaworks.net](https://minnesotaworks.net)
- My Next Move [mynextmove.org](https://mynextmove.org)
- O\* NET Online [onetonline.org](https://onetonline.org)
- Occupational Outlook Handbook [bls.gov/ooh/](https://bls.gov/ooh/)
- The Savvy Intern [youtern.com/thesavvyintern/](https://youtern.com/thesavvyintern/)

**Workforce Development, Inc. is an Equal Opportunity Employer/Service Provider. This information is available in alternative formats for people with disabilities by calling 507.292.5152 or by using your preferred relay service.**